



## Fee and Charges By-Law

BY-LAW NO. 2025-02

---

**BEING** A By-Law of the RPGA Planning District to establish fees and charges for services provided by the District.

**WHEREAS** Section 21(3) of *The Planning Act* provides as follows:

### **General powers re by-laws**

**21(3)** The board of a planning district may adopt

- (a) a by-law establishing the fees and charges to be paid for services provided by the district, including licences, permits, certificates and other approvals and documents issued by the district;

**AND WHEREAS** the members of the Board are of the opinion that a By-Law should be passed setting forth the fees to be charged by the RPGA Planning District;

**NOW THEREFORE** the Board of the RPGA Planning District in a meeting duly assembled enacts as follows:

1. **THAT** the RPGA Planning District's Fee and Charges Structure shall be as set out in the attached Schedule "A";
2. **THAT** this By-Law shall come into force and become effective upon receiving three readings.

**DONE AND PASSED** by the Board of the RPGA Planning District in an open meeting assembled in the Town of Altona, in the Province of Manitoba, this 20<sup>th</sup> day of May, A.D. 2025

Read a first time this 22<sup>nd</sup> day of April, A.D. 2025.

Read a second time this 20<sup>th</sup> day of May, A.D. 2025

Read a third time this 20<sup>th</sup> day of May, A.D. 2025

RPGA Planning District

Chair

Secretary/Treasurer

## SCHEDULE "A"

- A. **BUILDING PERMIT & DEPOSIT FEES:** All residential and commercial permit fees and deposits are calculated using MSTW's current fee calculation, visit [www.mstw.ca](http://www.mstw.ca) for current fee calculation.

B. **DEVELOPMENT PERMIT FEES:**

All Applications greater than 107sq.ft unless attached to a building, then size is not a factor – development permit is required	<u>\$75.00</u>
--	----------------

C. **AGRICULTURAL DEVELOPMENT PERMIT FEES:**

Farm buildings more than 107sq.ft but less than 6,458sq.ft	<u>\$75.00</u>
Farm buildings more than 6,458sq.ft	<u>\$75.00 + Part 3 permit</u>

D. **TEMPORARY BUILDING PERMIT FEES**

Temporary Building Permit (seasonal greenhouses, event kiosks, display structures, large tents for gathering, construction site structures) – Valid for 6 months	<u>\$75.00</u>
Temporary Permit Extension – another 6 months up to a maximum of 18 months total	<u>\$75.00</u>

E. **PORTABLE BUILDING PERMIT FEES**

For Storage only ie: Seacans, canvas tarp sheds etc.. over 107 Sq.ft.	<u>\$75.00</u>
---	----------------

F. **SOLID FUEL BURNING APPLIANCES (OUTDOOR BOILERS):** \$75.00

G. **POOL PERMIT FEES**

Outdoor inground pool	<u>\$75.00</u>
Above ground pool (hard wall)	<u>\$75.00</u>

H. **SIGN PERMIT FEES**

Residential (excepting temporary signs)	<u>\$50.00</u>
Commercial – on site portable	<u>\$0.00</u>
Other Signs	<u>\$150.00</u>

I. **DEMOLITION PERMIT FEE:** \$75.00

J. **PERMIT EXTENSION (12 MONTHS):** \$75.00

**K. CHANGE OF OCCUPANCY PERMIT FEES**

Residential	<u>\$75.00</u>
Commercial	<u>\$75.00</u>

**L. PERMIT REFUNDS:**

Where a permit is surrendered for cancellation, the holder shall receive the amount of the permit fee paid, less an administrative fee of \$25.00, if the permit is cancelled prior to commencement of work and within 6 months

**M. ZONING FEES:**

Zoning Memorandums	<u>\$75.00</u>
Non-conforming – per certificate	<u>\$30.00</u>
Other – per certificate	<u>\$30.00</u>

**N. PLANNING FEES:**

Minor Variation (up to 15% may be approved by a designated officer except AU)	<u>\$75.00</u>
Variation	<u>\$300.00</u>
Conditional Use	<u>\$300.00</u>
Conditional Use 1-5 Animal Units	<u>\$425.00</u>
Conditional Use 76-300 Animal Units	<u>\$500.00</u>
Conditional Use 301-900 Animal Units	<u>\$900.00</u>
Extension Request – prior to 12-month expiry	<u>\$75.00</u>
Re-Zoning Amendment	<u>\$1800.00</u>
Development Plan Amendment	<u>\$1800.00</u>
Road Opening or Closing By-Law	<u>\$1000.00</u>
Municipal Heritage Designation	<u>Actual Costs</u>

**O. PENALTY FEES:**

No Permit obtained prior to commencement of work	Double the permit fee
Minor Variation obtained after commencement of work	Double the planning fee
Variation obtained after commencement of work or detected as a result of a zoning memorandum request	Double the planning fee
Conditional Use obtained after commencement of work	Double the planning fee

**P. COPY FEES:**

Zoning By-Law with zoning maps	<u>\$40.00</u>
Zoning Maps Only, if available	<u>\$20.00</u>
Other maps, if available	<u>\$20.00</u>
Development Plan	<u>\$40.00</u>
Secondary Plan	<u>\$20.00</u>
Basic Photocopy fees	<u>\$0.10 b&amp;w</u> <u>\$0.25 color</u>